



What people said at the D/L Meeting 3/7/07

Meeting called by Lesley-Anne Buehler ☺

Recorder: Lesley-Anne Buehler

2:00 – 3:15 p.m.

Attendees ☺ :

Rick Arellano, Lesley Buehler, Perri Gallagher , Alison Kuehner, Jim McManus, Jo Raine Rogers & Dr. Treadway

Item Agenda one:

2:10- 3:15 p.m.

The meeting began with a discussion of the recent visit from the Chancellors Office Distance Learning representative/Academic Senate member; Mrs. Patricia James Hanz. She had come to Ohlone on 2/26/07 to talk to the Distance Learning Committee and Curriculum Review Committee about the new Title IV guidelines on DL Learning.

As this discussion progressed, Dr. Treadway entered into the room and was brought up-to-date on this topic.

The speaker's name was Ms. Patricia James Hanz.

Her website and email: <http://multimedia.msjc.edu/pjames>

Her Distance learning resources web site (SCROLL DOWN AND CLICK ON THE EFFECTIVE CONTACT POLICY) is

<http://multimedia.msjc.edu/pjames/ol/Resources/>.

A proposal of “borrowing” this information format has been approved by Ms. James for Ohlone to use. It now has to be approved by Ohlone Members.

Other areas that Ms. James had discussed were brought up* Note for members not able to attend this session, a VIDEOTAPE of her speech was taken. What was discussed in her speech included, but is not limited to:

What is a reasonable online teaching load?

Who should teach online?

What is the evaluation process for someone who is teaching online?

How different is the course approval different from when a course is

taught online from when it's taught traditionally. (OHLONE IS ON TOP OF THIS ONE, BY HAVING THAT SEPARATE COURSE APPROVAL FORM IN CURRICUNET)

What is really meant by teaching Hybrid, Fully online and Web enhanced? (A recent question posed by Ms. Buehler, in an email to all Ohlone Faculty asked this question and it was very apparent that several faculty were confused over terminology. This has now been rectified (Hopefully)).

Agenda Item #2:

What/How are we doing on our WASC statements (for our self study)?

1:40 – 1:55 p.m.

Dr. Treadway asked if the WASC work we are currently doing is related to the self study coming up.

Yes it is in **two ways:**

****One**, we DL Committee will address items that were not approved last WASC visit in a report, and **two**, the areas of self study for the DL center are coming straight out of the WASC DL guidelines manual, per Dr. Jim Wright.**

See manual on our website:

<http://goingthedistance.pbwiki.com/FrontPage> (scroll down for DL manual ok)/

Separate dept approvals for who can teach online.

How can we ensure at Ohlone that someone is doing a good job: Well this opened a revisit of the discussion of what we should be doing at Ohlone for courses wanting to be approved for online learning. Should we use the Curricunet venue or just eyeball the course near completion.

With the members that were present the following was revisited:

- 1) No, on Curricunet changes, let's have the online course reviewed in person with that faculty member present.**
- 2) Yes, on Curricunet changes but lets include a check off list that asks if the person wanting to do ONLINE teaching has spent time with Marilena and/or William to discuss online pedagogy, online e-tools, ADA compliance etc. et.**
- 3) Other**

Suddenly a Course Management Software discussion erupted; and a decision on what we should do as a committee was left for a future meeting. [Marilena?]

As for CMS material:

The DL committee has looked at:

WEB CT 6.0 next version

BLKBOARD new version (a few members not all)

E-Tudes (this is open source)

Moodle (this is open source) (I learn SJSU)

Teacher Toolkit (some members not all)|

Desire 2 Learn (a few members not all)|

Angel (the original dinosaur E-Tudes-- a few members not all)|

Areas of concern that were highlighted

What are the real parameters for looking at new software?

What is the budget?

What does everyone want? See below....

For IT dept it is understood that they want:

- ☞ Low Cost hosting service
- ☞ Integration with Datatel-and said departments in A&R and Finance etc.
- ☞ Easy to support (IT has staffing constraints both physically and union driven)
- ☞ That any CMS we undertake, NOT be open source-quite rightly, as any IT knows that could lead to security breaches and other issues.
- ☞ Need to have some “control of it” know what’s going on 24/7 and on campus
- ☞ Coverage for it on the Newark Campus
- ☞ Has a **needs survey** for the faculty & Students been conducted **(yes results are available)**
- ☞ Will WebCT and BLACKBOARD merge and become one software? Should we go with that? Or..

Ralph was to be meeting with this vendor on March 1st. No word yet of what had transpired.

- ☞ Possible use of IBM learning management client. However is this a learning tool or what is really considered a corporate office Learning Management System.

For faculty some needs not all listed:

- ☞ Learning curve if a new software? How long? How much aggravation or no aggravation for them?
- ☞ IT Support
- ☞ Can we stay consistent with whatever we go with for at least some time?
- ☞ 24/7 Help desk for weekend
- ☞ Training workshops if a new CMS software, and more for the old version if we keep it.
- ☞ Stipends to design a new course. (Idea by Dr. Treadway)
- ☞ Online DL Mentors to be paid to show someone how to do a course online? (Perri Gallhafer idea)/
- ☞ Need for collaborative software (On this Mrs. Buehler stated that IT have the software but that there was concern about implementing ASAP without being able to offer faculty **support** for it. Now with the inception of Dennis Driver into the 1402 /1406 rooms it could be a go. Mrs. Buehler also stated that one of the collaborative software vendors had insisted one large price and she felt that maybe the price could be swayed if we (Ohlone negotiated) by test piloting the software for them and getting it cheaper???) Ralph kindred is aware of this and was working on that.

For Students:

- ☞ Ease of use
- ☞ Continuity
- ☞ Fast feedback from faculty
- ☞ Can faculty use more of the tools in the software?

Areas that sprung up from here were: could the costs for whatever CMS Ohlone goes with, come from TITLE III funds to ease the burden on IT.

Meeting had to adjourn as it was 3:15 p.m. A lot discussed and a lot done.

Next meeting to be held March 21st at 2:00 p.m. in the New ITC Center.